

The University Of British Columbia
Institute for Gender, Race, Sexuality and Social Justice

**Process for Approval for GRSJ 505
Directed Reading (3 or 6 credits)**

A 3-credit directed reading course may be taken twice, for a maximum of 6 credits

*Initiate this process in the term **preceding** the one in which they wish to take the course.*

1. Choose your topic, area of interest, or a faculty member you are interested in working with. If you need assistance finding an appropriate and willing supervisor see the GRSJ Graduate Advisor. Sessional instructors are not available to supervise directed studies.
3. Design a course outline that you and the supervising faculty member agree to. Prepare a bibliography of primary and secondary texts, a schedule of meetings to be held with the supervisor (at least once every two weeks), and papers to be written and/or presentations to be given.
4. Fill out the Course Description Approval Form (attached) and have it signed by the supervising faculty member. S/he will also need to have the Supervising Faculty Approval form completed and signed. Both forms should be returned to the Graduate Program Assistant for the Graduate Advisor's signature ***before the registration deadline for that term.***
5. After the approval is obtained you will be registered in the course by the Graduate Program Assistant. **Please note that the course work must be completed and marks submitted *before the end of the exam period for that term.***

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GRSJ 505 (3/6) – DIRECTED READING
Course Description Approval Form

Student's Name: _____ Student No: _____

Number of Directed Reading courses taken by student previously in current year: _____

Course Title:

Description of Course Content (***Attach detailed course outline and reading list***)

Method of Evaluation:

Student Name

Signature

Date

Supervisor's Name

Signature

Date

GRSJ Graduate Advisor

Signature

Date

Approval of Supervisor's Home Department

*for faculty members supervising
a GRSJ Graduate Directed Reading*

Dr. _____ has agreed to supervise a
Graduate Directed Reading course in *Gender, Race, Sexuality and Social Justice* for _____
credits in Term ____ of _____ Session. Please indicate your approval by signing
below. If you would like more information, please contact the Institute for Gender,
Race, Sexuality and Social Justice at 822-9171 or wynn.archibald@ubc.ca. Thank you.

Signature of Department Head: _____ Date: _____

Department Name: _____

Calendar Entry

GRSJ 505 (3/6) Directed Reading – General reading and/or a research undertaking, under supervision of a faculty member selected by the student. Approval of the Head of the faculty member's Department must be obtained. A written paper or equivalent is required. No more than 6 credits of Directed Reading may be taken toward the MA in Gender, Race, Sexuality and Social Justice.